



IMS Summer Fun Programme

Withdrawals:

- Refunds will not be issued to any student who withdraws after registration has been completed and payment has been made to IMS.

Health Precautions:

- Please be assured that IMS maintains a very high standard of cleaning and sanitising for the school premises and the materials in the classroom, and is taking all possible steps to safeguard the health of summer school students and staff. In the interests of protecting our young children, we ask that parents monitor the health of your family and children, and cooperate with us in taking the following measures:
- Do not send children to school if they have symptoms of illness, with or without fever. Such symptoms include respiratory problems, cough, sore throat, headache and general aches or pains. (A temperature over 99.5°F or 37.5°C is considered a fever according to the CHP's guidelines for measuring body temperature.) IMS takes the temperature of every person who enters the school. Only students enrolled in the IMS Summer Fun Programme will be allowed to enter the school. Adults and/or accompanied children will not be allowed to enter the school.
- Please collect an unwell child from IMS immediately and consult your doctor. Kindly inform IMS of the results of this visit.
- Please keep sick children at home until symptoms have improved and fever has subsided. Then, rest for at least 2 more days before returning to IMS.

Bussing (South Horizons campus only): For those of you who have indicated an interest in bussing, bus availability and details will be provided directly by the bus company, Castle Brothers, closer to the start of each session. Please note that the bussing service will only be provided **if there is enough demand to run the bus routes**. If you require bussing, please complete the bus registration form link in the Summer Fun! Application form. The bus company will confirm availability and invoice you directly. ***If you have further bussing inquiries, please contact Castle Brothers, Mr. Robert Mu at 2555-2088 or 9032-7434 directly.***

For Aldrich Bay:

Please note: There is **no WAITING** and **no PARKING** on Shau Kei Wan Road. Quick Drop-off is possible outside the designated bus stop area before 8:00am and after 10:00am. Please note that this is a restricted area only for public buses to use. **Cars in violation of this restriction will be ticketed by the police.** IMS Staff will stand in front of the ground floor campus entrance to assist young children into the campus.

There are very limited spaces for parents to pull off the road immediately in front of the campus, and we ask parents to drop their child off with the IMS staff standing ready to receive your child, and immediately drive off. Please do not leave your car unattended at any time, and drivers may not wait in this area.

Parking: The nearest hourly car park is located on 68 Hing Man Street. It's an open air car park. This carpark is a 5 minute walk away from the Aldrich Bay Campus

For Mid-Levels:

Please NOTE: There are very limited spaces for parents to pull off the road immediately in front of the campus, and these are reserved for school buses. Traffic is quite tight, and we ask that you please do not stop or park on Po Yan Street. Drivers need to make room for the school bus drop-off and turning.

Children and caregivers can alight on New Street, and a car can continue on back to Queens Road West or onto Tai Ping Shan Street onto Hollywood road. Please do not leave your car unattended at any time, and drivers may not wait in this area. **Unattended cars can be ticketed.**

Parking: Hourly parking is available at CentreStage, 108 Hollywood Road. Please note that the entrance to the carpark is on Bridges Street, which is accessible from Staunton Street in SoHo. This carpark is a 5-minute walk away from the Mid-Levels Campus.

For South Horizons:

Please note: There is no WAITING and no PARKING in the layby in front of the campus nor along Lee Nam Road. The layby area is reserved for school buses. For children not taking the bus, drop-off is possible. There are very limited spaces for parents to pull off the road immediately in front of the campus to either side of the layby, and we ask parents to drop the child off with the IMS staff standing ready to receive your child, **and immediately drive off**. Please do not leave your car unattended at any time, and drivers may not wait in this area. **For pick-ups, your child and his/her caregiver must be in the layby, ready to be collected.** If there is no available space in the layby, please circle around or proceed to the car park. Compliance with this policy is required by the Transport Department. In the case of non-compliance, your child will be asked to take the school bus.

Parking: Parking is not available on the South Horizons Campus. If you would like to accompany your child into school, please park your car in the Public Parking, which is available within 5 minutes' walk in the South Horizons Plaza. The closest parking to the campus is in the basement of Phase 3. Entrance to the carpark is on Yi Nam Road which leads to South Horizons Drive. Use exits 23 or 23A and emerge at the podium level. Walk down to the Ground Level on Lee Nam Road. It should only be a 2 minute walk to the campus. Additional hourly parking is available in the Marina Square West Centre, which is located further along South Horizons Drive, on the right side.

Dress Code: Children can come to the Summer Fun Programme in casual clothes - no school uniform is required.

Allergies: We have asked you to let us know of any allergies in the sign-up form. Please let us know of any further allergy information which may be important in the care of your child.

School Closing: When Hong Kong Schools close due to inclement weather, IMS will close, too. Closings are announced on channels TVB Pearl or RTHK, as well as <http://www.edb.gov.hk>. As always, use your best judgment whether or not to transport a child during poor driving conditions.

By law, the closing policy is categorised by age, and at times younger children in our Summer Programme may not have school, while the older children do. (This difference only occurs before school hour starts).

Typhoon Signal No. / Rainstorm warning	If Signal is Hoisted before School Begins	If Signal is Hoisted while School is in Session
1/ Amber	All students attend school.	All children will remain at school and be dismissed at normal time.
3/ Red	All students enrolled in our Toddler & 3-5 years summer programme should remain at home - There will be no classes for the day.	All Toddler Programme students should be taken home by caregivers as soon as practicable.
	All students enrolled in our 6-12 years summer programme will attend school.	All students enrolled in our 3-5 years and 6-12 years summer programme will remain at school and be dismissed at the normal time.
8, 9, 10/ Black	All schools are closed and all students should remain at home.	The School premises will remain open until the end of the normal school hours. Parents must arrange for the collection of their children. Bus service is not available at such times.

**For afternoon programmes, if the signal is lowered to Typhoon 3 before 11:15am class will resume for children of 6-12 years summer programme. However, bussing will only be available from campus to home.*

Please note that **no refund / make up** lesson will be provided for closure of school in such circumstances.

We look forward to a fun and educational time for your child. Please do not hesitate to contact us at 2861-0339 or eca@ims.edu.hk if you have further questions.

Warm regards,
IMS ECA Team