



## FOUNDATION PROGRESS REPORTS

Dear Foundation Parents,

Please be reminded that your child's **Year End Progress Report** will be uploaded to the IMS Parent Portal by end of day on **Monday 13 June**. To access your child's report, enter the DMS folder, click on the "View Details" button below your child's photo and then look towards the bottom of the page for the blue "DMS" bar. Your child's report will be titled "FirstNameLastName\_FoundationReport\_21\_22\_YearEnd".

The report is designed to provide you with a general overview of the lessons and concepts that your child has been shown since the beginning of the school year along with a written summary of your child's journey through the Foundation programme.

For families with children who are leaving the school, please note that your child's individual portal DMS will only be available for another ONE WEEK. As a result, we strongly encourage parents to download any reports or other documents that they wish to retain before 20 June 2022.

IMS uses MRX (Montessori Records Express) to plan, track progress, and report to parents. At all levels, we meet rigorous AMI (Association Montessori Internationale) standards. The MRX planning and reporting tool enables teachers to track the presentation, progress, and mastery of all lessons for each child in the Foundation Group. It also allows for identification of areas that children are ready to progress to, need reinforcement of, or have confidently mastered.

Progress on the reports are marked using the following key:

 = Presented 已示範  
  = Practising 練習中  
  = Consolidating 鞏固中  
  = Mastered 掌握

Please note that not all the work or individual lessons that your child completes are reported on. Rather, key lessons, and groups of lessons, which represent the accomplishment of a certain area of the programme, are shown on the report. As a result, every child's report will be individualised according to their personal development.

We hope that the coming Progress Report will provide you with a solid understanding of your child's overall development in our Foundation environment. Please do not hesitate to contact your teachers and our Curriculum Leaders with any questions.

Sincerely,

The IMS Curriculum Team