



New Portal Notice - To Staff: Additional Preparations for Class Resumption

1 message

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To: comms@ims.edu.hk

Thu, Apr 14, 2022 at 3:47 PM

Dear COMMUNICATIONS IMS

COMMUNICATIONS IMS has sent you a new Portal notice with the subject 'To Staff: Additional Preparations for Class Resumption'

THE INTERNATIONAL MONTESSORI SCHOOL

蒙特梭利國際學校

an IMEF School



TO STAFF: ADDITIONAL PREPARATIONS FOR CLASS RESUMPTION

Dear Colleagues,

You will have received the letter sent to all families today for the start of school next week. Please read this carefully, noting the school resumption details, and the RAT requirements.

For staff, the RAT procedure is similar, but please take note of the following:

1. **Please start taking the RAT one day earlier, i.e. on Monday 18 April**, so you each have 2 consecutive days of negative results before seeing your children.
2. Please fill in the **Staff Health Declaration Form** by **5pm on Monday 18 April**.
3. On next Tuesday, our first day back, please come to admin at your campus to receive your allocation of RATs. The government will review this policy in mid May.
4. When you arrive at school every morning, you must:
 - a. Sign a check-in register to note your temperature, confirm your negative RAT result and re-confirm the Health Declaration
 - b. Use Leave Home Safe to enter and leave the campus. **FOR THE FIRST DAY, WE WILL SCAN YOUR QR CODE TO VERIFY YOUR VACCINATION STATUS.** (Please do not come to campus before 7:30am on Tuesday morning as you will be unable to enter until we have the staff in place ready to complete these procedures.)

5. If your RAT is positive on any day, you must:
- Inform your manager immediately.
 - Fill in the **IMS Staff COVID Reporting Form** by **9:00am**. This is necessary as we need to report details of any positive cases daily to the CHP by 10am.
 - Self-report to the CHP using this **Government COVID Reporting Form**. **(Please note that your Campus Manager will guide you through this process, should it be necessary.)**
 - Stay at home for at least 7 days, or until you have two consecutive negative results on the RAT, whichever is the later.
 - If any household members are positive, please also follow the above sequence and stay at home for 7 days.

Vaccination Pass Requirements

As you all know, by 21 April, all staff must have received two Vaccinations to be allowed on campus (unless you have a medical exemption), and IMS is in compliance with this. Looking forward, the Vaccination Pass has been extended as follows:

For anyone who has reached 5 months since the second dose, you MUST HAVE RECEIVED THE THIRD DOSE BY 31 MAY

Please check your records and arrange for your third dose if this is applicable to you. For others, please ensure you receive your third dose over the summer, before the start of next school year. We will be providing you with a Google form later for you to update details of your Covid 3rd Vaccination.

Thank you for your attention to this, and we look forward to seeing you all next Tuesday. Happy Easter!

Warmest regards,

Karin and Anne

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